



Job Posting:

Early Childhood Educator 5 Months with strong possibility of extension

Rate of Pay: Up to \$18.50, depending on experience **Probationary period: \$17.00 for new hires**

Start date: February 20th, 2012

End date: June 29th, 2012

Hours of Work: 19.5 hours/week inclusive of 8 hours/month of programming.

This program is closed for SD61 Pro-D Day's Winter/Spring/Summer breaks

Monday 8:45-12:00 Wednesday 8:45-12:00 Friday 8:45-12:00

JOB DESCRIPTION

Reporting directly to the Fairfield Out-Of-School Care Manager and Child Care Coordinator, the ECE will provide support to the Pre-school program in the following ways:

- Maintain a current ECE license
- Monitor and maintain program supplies
- Ensure all licensing facility regulations are met
- Maintain the appearance of the physical spaces
- Prepare and distribute monthly newsletter and program information to registered families
- Planning special events
- Offer appropriate resources and support to families
- Plan all programming with respect to children's ages and stages
- Communicate with FGCA staff to promote an open, collaborative environment
- Maintain positive relationship with parents and guardians

REQUIRED SKILLS AND EXPERIENCE

- Qualified Early Childhood Educator
- Experience working in a licensed pre-school
- In-depth understanding of the "Community Care and Assisted Living Act" and the "Child Care Licensing Regulations"
- Proven supervisory skills and experience delivering Pre-school-age programs
- Experience working with families in a supportive manner
- Strong written and oral communication skills

WORK SETTING: Fairfield Gonzales Community Association and Sundance Out-Of-School Care
Interested individuals are requested to forward their resume, with a cover letter, to Candace Negm, Child Care Coordinator via email (osc@fairfieldcommunity.ca) or fax (250-382-4604)

Position will remain open until a suitable candidate is found